Issue No 22

NEA

Weekly e-SHOT

17th -21st January 2022

Setting the Agenda & Keeping the Promise



Our valued stakeholder!

It is my pleasure to present this issue of the NEA e-Shot. I would like to sincerely appreciate you, for the trust and unwavering support you accorded the National Employment Authority (NEA) in 2021. Even in the face of adversity, as we all battled to weather the health crisis, you showed up and helped us stay true to our course .

OUR SERVICES

A) Public Employment Services

The Authority is mandated to advise, formulate and implement employment policies and strategies at both national and county levels. Specifically, the Authority offers the following;

1. Registration of Kenyans seeking employment
2. Linking job seekers with job opportunities
3. Assisting employers to acquire workers with appropriate skill sets
4. Provision of labour market information especially on employment matters;
5. Provision of occupational and vocational guidance and counseling; and
6. Provision of advisory services on policy issues touching on employment.
7. Registering Employers in Kenya

B) The National Internship Programme



The National Employment Authority Act of 2016 recognizes internships and obligates the Authority to facilitate placement of students at tertiary institutions in positions of internship or attachment in the public and private sectors during and after completion of their studies. Specifically, the Authority offers the following services in regards to the Internship programme

1. Coordinating all internship programmes in the country;
2. Developing internship policies and programmes;
3. Developing standards for effective implementation of internship programmes;
4. Maintaining a database on available internship opportunities from employers;
5. Sharing information on internship programmes thus making it easier for graduates to secure and access internship opportunities;
6. Developing internship placement guidelines;
7. Offering guidance and counselling to graduates on internship matters; and
5. Monitoring internship programmes offered to foreign graduates.

C) Registration of Employment Agencies

1. Registering and regulating private employment agencies;
2. Providing information on registered employment agencies;
3. Inspection of private employment agencies to ensure compliance;

D) Management of Foreign Employment

1. Facilitating the placement of job seekers in international jobs;
2. Ensuring implementation of pre-departure training;
3. Verifying foreign job offers;
4. Verifying availability, terms and conditions of the jobs advertised;
5. Investigating Contract breaches and issues that are likely to interfere or terminate employment contract;
6. Promoting and protecting Kenyan labour Migrants and their welfare;
7. Collecting labour market information and maintaining data base of Kenyan nationals WORKING IN OTHER COUNTRIES



Our 2022 Strategic Focus

1. Bilateral Labour Agreements
2. Capacity Building
3. Labour Market Survey
4. Protection of Migrant Workers
5. Safe Labour Migration Practices
6. Policies and Regulations

Bilateral Labour Agreements



Looking into 2022, the Authority plans to expand the skilled labour markets through negotiating new Bilateral Labour Agreements with potential key labour destination countries while monitoring the implementation of the bilateral agreements which are in force.

Pre-Departure Training

The Authority will enhance the implementation of pre-departure training by developing additional pre-departure materials for Kenyan migrant workers in additional countries, upgrade of migrant workers website and implement the returnee and re-integration program for migrants.

Protecting Migrant Workers

Protection of migrant workers and promotion of ethical recruitment of migrant workers will remain a top priority for the Authority. For this reason NEA will review the regulations on Private Recruitment Agencies and finalize the Labour Migration Management Bill which will enhance protection of rights and welfare of Kenyan migrant workers. Additionally, we will upgrade the Kenyan migrant workers website to cover oman, Kuwait, Jordan and Barharine.

Labour Market Survey



In order to understand the labour market demands, the Authority will conduct survey on labourmarket requirements in key employment creation sectors as well as potential labour destinations.

Policies and Regulations



On matters policy and regulations, the Authority will review the regulations on recruitment agencies, review the mechanisms for monitoring activities of Private Recruitment Agencies, develop the regulations on NEA Act and Finalize the Labour Migration Management Bill

This year, we endeavor to build on the past successes as well as keep our commitment to offer services to the public through openness, equity and fairness. I wish you a prosperous year 2022.

Yours Sincerely,



Edith Okoki,

Ag. Director General,

National Employment Authority (NEA)

OUR VISION

"Employment opportunities for all"

OUR MISSION

"To formulate and implement employment policies and programmes for creation of sustainable employment for all Kenyans

WRITE TO NEA

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FOLLOW OUR SOCIAL MEDIA

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National Employment Authority (NEA)

REMINDER NOTICE TO EMPLOYERS

SUBMISSION OF EMPLOYMENT RETURNS FOR THE CALENDER YEAR ENDING 31ST DECEMBER, 2021

Section 79, An employer shall keep a register in which the employer shall enter the full name, age, sex, occupation, date of employment, nationality and educational level among others for each of his employees and a return of employees for each calendar year, ending 31st December containing such information shall be sent to the Director not later than 31st January of the following year.

This notice is therefore to remind all employers that the returns for the calendar year ending 31st December 2021 are due by 31st January 2022 and employers are advised to file their returns online through www.neaims.go.ke before the dateline.

The online filling of employee returns have been put in place to enable employers conveniently submit their annual returns. **Note that Compliance Certificate is available for downloading upon 'Declaring' your employees (filling your returns).**

For more information, Contact or visit our offices;

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Mrs. Edith Okoki

AG. DIRECTOR GENERAL

#File_Your_Annual_Employee_Returns_In_Time#